



Fundraising Policy

Purpose

To provide parents/carers and other members of our school community with an overview of Spensley Street Primary School's approach to fundraising.

Scope

Text here

Policy

It is the legal responsibility of Government to provide 'free instruction' and to ensure that the distribution of resources between government schools is just. However, there is a shortfall between State Government funding and the money we need to provide the quality of education to which Spensley Street Primary School is committed. Therefore, we must also obtain funds from sources other than the State Government.

School staff, members of the fundraising committee, the school community or the Parents and carers association may want to undertake fundraising activities for SSPS.

SSPS encourages all members of our school community to be involved in fundraising initiatives and school council welcomes all proposals for fundraising.

Fundraising is a function of the school council and council must approve all fundraising events or activities on behalf of our school.

At the beginning of each school year, the school council will approve any fundraising events or activities for the upcoming year. If it is necessary during the year, the school council may approve additional fundraising events or activities.

In deciding whether or not to approve particular fundraising events or activities, the school council will act in accordance with legal requirements, any relevant Department of Education and Training policy or guideline, and the Department's Finance Manual for Victorian Government Schools as well as the following guidelines:

- The overriding principle for the conduct of all SSPS fundraising activities is that they raise monies and promote cohesion within the school and the wider community.
- Fundraising and the spending of locally raised funds will be undertaken within a framework that is consistent with the broader objectives of the school.
- Sponsorship, promotion and fundraising arrangements and activities should be ethical.
- Sponsorship, promotion and locally raised funds should be used to enhance educational programs and not displace other funding arrangements on which schools and school systems depend.
- Sponsorship, promotional and fundraising activities should be compatible with the school's teaching and learning policy. Time and resources allocated to these activities should be consistent with school priorities and the overall educational program.

- In recognition of the importance of the local economy and community ties, attempts will, where possible, be made to establish sponsorship and promotional links locally.
- The school community is itself a finite resource: the planning of fundraising activities should be sensitive to the limited resources of parents and should include activities that maximise resources from the broader community.
- Fundraising activities should be consistent with the school's environmental policies.

All money raised through fundraising, unless legally otherwise provided for, will be held on trust by the school council for the general or particular purpose for which it was raised.

Unless a specific purpose "drive" is approved by School Council (for example, 'Gerard's Shed'), locally-raised funds will normally be allocated for expenditure to the next budget year.

Student Leadership Council raises monies in order to make donations to causes chosen by students in consultation with the SLC coordinator and Principal eg. the Smith Family, and to purchase equipment approved by the principal. Student Leadership Council monies are spent in the same budget year.

Fundraising for Charitable Causes

SSPS through the school council, may also decide to fundraise for charitable causes. In deciding whether or not to fundraise for a particular charitable cause, school council may:

- Consider whether the methods used to raise funds for any specific charitable appeal are appropriate
- Seek written advice from organisations promoting fundraising activities on the percentage of funds raised that are directed to the named charity

Communication

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Further Information & Resources

- the Department's Policy and Advisory Library: [Fundraising Activities \(including fetes\)](#)
- [Finance Manual – Financial Management for Schools](#)
- [Fundraising Act 1998](#)

Policy Renew and Approval

<i>Policy last reviewed</i>	<i>July 2021</i>
<i>Approved by</i>	<i>Principal, School Council</i>
<i>Next scheduled review date</i>	<i>July 2025</i>